



**DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
OFFICE OF THE ZONING ADMINISTRATOR**

April 6, 2020

REFERRAL MEMORANDUM

TO: Board of Zoning Adjustment *ML for ML*

FROM: Matthew LeGrant, Zoning Administrator

PROJECT INFORMATION: **Address:** 1447 Maryland Avenue NE
Square, Suffix, Lot: Square 1050, Suffix, Lot 0022
Zoning District: NC-14
DCRA Permit #: B1912869

SUBJECT: **Conversion to Multi-Unit Apartment Building not providing the minimum required off-street parking from open public alley.**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	C-703.2(a) X-900.2	Conversion from Retail to 9-Unit Apartment House not providing the minimum one (1) off-street parking.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.